“Your Voice at NAU”

CSAC GUEST SPEAKERS KEEP CLASSIFIED STAFF CONNECTED TO CHANGES AT NAU

The Classified Staff Advisory Council wants to be informed and wants to keep all classified staff updated on information and changes that are happening in the university, particularly during these turbulent budget times. At each monthly meeting we invite guest speakers to share information with the council and allow for a question and answer period. This gives us the opportunity to speak directly to administrators and representatives from various areas around campus.

In September Jennus Burton, Vice President of Administration and Finance, and Cyndi Chilcoat, Associate Director of HR, spoke with CSAC about the upcoming changes in benefits. The Employee Benefits committee was asked to come up with a solution to meet a 2 million dollar cut to our benefit package to meet the state budget cuts. A rate increase will be implemented effective January 1, 2012. Employee only rates will increase from $30 to $40 per month. Employee + 1 will increase from $85 to $110 and family rates will increase from $140 to $215 per month. Blue Cross Blue Shield will be eliminating their vision plan but vision coverage is still available through Avesis. Deductibles were not increased with these changes.

Our October meeting was informative with multiple speakers. Darby Garcia from Parking Services shared information about the new shuttle routes and Route 10 which has stops in Woodlands Village and downtown Flagstaff. She also discussed future parking structures and general parking issues.

Joe Tritschler, Campus Police Department, shared information about campus traffic including pedestrians, skateboarders, bikers, drivers and shuttles. He described the police department's efforts to educate users of the campus roads, bike lanes, and pedestrian paths, and said student workers are being used to help facilitate heavy traffic flow. He urged everyone to always be courteous, alert and cautious, whether driving, riding or walking.

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“WARMTH TO THE COMMUNITY “ CLOTHING DRIVE

Help Flagstaff residents in need stay warm this winter! Do you have new or gently-used coats, hats, sweaters, socks, gloves or blankets to donate? The CSAC’s ninth annual warm clothing drive, benefiting a number of local charities, will run now through November 16. Check your closets for warm items you no longer need. Donated items for adults and children will be delivered to Sunshine Rescue Mission, Hope Cottage, Flagstaff Shelter Services, Sharon Manor, and Northland Family Help Center on the Friday before Thanksgiving. Collection boxes have been placed throughout NAU’s campus. If you need to find a donation box near you please contact Stephanie at Stephanie.Gerharter@nau.edu.
Executive Board

The CSAC Executive board is the heartbeat of the council and is comprised of the President, President Elect, Past President, Treasurer, Corresponding Secretary and Recording Secretary. The board meets regularly to plan for speakers and presenters at the council meetings. The board was able to meet with President Haeger this semester and address issues and concerns directly related to classified staff.

Fundraising/Community Outreach and Service Committee

This committee organizes outreach programs to help the Flagstaff and campus communities. This year’s events include the Warmth to the Community Clothing Drive this fall and a Split the Pot fundraising event in the spring. Funds raised this year will benefit CSAC’s textbook scholarships for classified staff. Funds raised next year will go to Santa’s Sleigh Foundation account which assists NAU employees during times of need.

Staff Appreciation Committee

The Staff Appreciation Committee is composed of all CSAC members and is divided into subcommittees. These committees are responsible for the organization of the much anticipated annual Employee Appreciation Mixer. They also coordinate the Peer Recognition Awards, Textbook Scholarships and staff surveys.

Communication and Legislative Committee

The members of the CSAC Communication and Development Committee are responsible for maintenance of the CSAC webpage and publishing of the CSAC Newsletter each semester. They are also responsible for monitoring legislative actions and hope to secure a presentation in one of our spring meetings from Christy Farley, VP for Government Affairs and Business Partnerships.

Parking

“With the extra buildings going up around us there is less and less close parking available. After the building goes up behind the ITS Building we will be lucky if we ever get a parking place near the building because of the extra people. It would really help if one full row across the street (Parking Lot 30) could be designated for employees only? Could an area be designated for employees only in the parking garage to limit some student parking? Just a thought as the needs for parking by employees go up.” — Jean Aston

CSAC will send follow up with Parking Services on these ideas.

New Paired Recycling/Trash Bins for Campus Lobbies

“Just last week the NAU Student Green Fund approved a project by Earth Sciences Education student TJ Fisher, to purchase decals for the new lobby recycling bins. These are the tan, split top bins for recycling and trash that can currently be seen in the duBois first floor lobby. Sixty five of these bins were purchased by the Green Fund in June to add greater visibility to campus recycling efforts in academic and administrative building lobbies. See the recycling website (recycling.nau.edu) for details on items that are recyclable and how the “comingling” of recyclable paper, metals and plastics, makes collection easier, exactly like the curbside recycling system at your home.” — Jan Kerata
Benefits Open Enrollment is your annual opportunity to make changes to your current benefit choices—medical, dental, vision, short term disability, or life insurance. A few things to be aware of during open enrollment:

- If you are satisfied with your current benefits and don’t want to make any changes, you do not need to take any action. Your benefits will continue.
- If you would like to make a change to your benefits or dependent coverage, you must do so by 5:00 p.m. Friday November 18th, 2011. Changes will take effect January 1, 2012.

New employees who started on or after September 14, 2011 will not participate in open enrollment since they are still within their 90 day waiting period and selecting their initial benefits.

CSAC ASSISTS WITH NAU POLICIES & PROCEDURES

CSAC has assisted in establishing various policies and procedures on behalf of classified staff including the following:

- Employee Peer Recognition Awards
- Annual Employee Appreciation Mixer
- 16-hour Professional Development Training
- Winter Holiday campus closure
- Self-Evaluations for Annual Performance Appraisals
- Tri-University Classified Staff Executive Boards
- Outstanding Supervisor Awards

COMING CSAC ATTRACTIONS FOR CSAC 2011...

October through November 16, 2011
Warmth to the Community Clothing Drive

January through March 8, 2011
Split the Pot Fundraiser

March 8th
Employee Appreciation Mixer – (Food, fun and games!)

Announcement of the Split the Pot winner
Announcement of Peer Recognition Awards

April 2012
Membership Reception. Watch for e-mails on location and times.

May 2012
Textbook Scholarship Applications Due

The annual Benefits Expo will be held in Flagstaff at the Radisson Hotel on November 7th from 9 a.m. to 4 p.m. An HR Benefits staff member will be on hand to answer questions. For those employees who don’t work on the Flagstaff campus, details about the Benefit Expo can be found on the Benefits Open Enrollment Newsletter on the HR homepage.

For information on benefit changes, rates and how to enroll visit Benefits Open Enrollment page (http://hr.nau.edu/node/10105)
WANT TO KNOW MORE WAYS TO BE INVOLVED IN CSAC?

CSAC has many opportunities available to staff who are interested in being involved on campus. Whether you are interested in getting involved with campus events or want to be a part of the campus decision-making process, CSAC has something to offer.

Volunteer to help with an annual event or attend meetings each month to learn about developments at NAU.

Want to know what’s going on with CSAC but don’t have the time to attend the meetings? No problem - the minutes of every meeting will be posted on our website soon. Check out our new and improved website: https://www4.nau.edu/csac/

Or, simply participate in the meetings via the Elluminate Live session from your desk. Invitations to join the meetings via Elluminate are sent out to all Classified Staff members a few days prior to the general meetings. Watch for emails.

Want to apply for CSAC or find out more about becoming a member? See http://www4.nau.edu/csac/join.html.

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