“WARMTH TO THE COMMUNITY” CLOTHING DRIVE

Join the Classified Staff Advisory Council in their 8th Annual Clothing Drive to provide warm clothing to those in need in our community. Make a contribution to this drive and help represent NAU as we provide essential necessities to those with need this winter.

Blue donation boxes will be located in buildings across campus from October 11th through November 17th. Items will benefit the Homeless Shelter, Sunshine Rescue Mission, Hope Cottage Women and Children’s Mission and Catholic Charities.

For additional information please contact Jessica Bracy at 523-3152 Jessica.Bracy@nau.edu or Cindy McCauley at 523-7479 Cindy.Mccauley@nau.edu.

Help us move into the winter months knowing that we’ve helped many stay warm. CSAC and the Flagstaff community appreciate your support.

Items needed are new and gently used:

- Coats
- Sweaters
- Sweatshirts
- Gloves
- Hats
- Socks
- Blankets

More than 2400 pieces collected, bagged, and delivered during the hugely successful 2009 Warm Clothing Drive. Thanks NAU!

THE CLASSIFIED STAFF ADVISORY COUNCIL’S MISSION

The mission of NAU's Classified Staff Advisory Council (CSAC) is to advise and make recommendations to university administrators on existing and proposed policies, procedures, and programs which impact or are of particular interest to classified staff. CSAC will serve as a communication medium for all classified staff, acting as staff liaison with other university constituencies in an effort to foster effective dialogue university-wide. CSAC will provide a forum for discussing and defining the role of classified staff in the university community, representing and advocating their concerns throughout the university community. CSAC will serve as a resource for inquiries and requests and will work to protect and promote the general welfare of classified staff within the parameters of the university’s mission.

IN THIS ISSUE:

- Warmth to the community
- Learn more about CSAC events, initiatives, and goals in 2010-2011
- Open Enrollment Happening Now!
- Serving those affected by the Schultz Fire
THINK YOU KNOW CSAC? HERE’S A LOOK AT OUR ORGANIZATIONAL GOALS...

- Advise university administration on a variety of programs, policies, procedures and issues.
- Foster effective communication with university administrators and other university constituencies.
- Enhance communication among all NAU classified staff and with classified staff at ASU and UA.
- Participate in the state legislative process.
- Keep concerns regarding salary and benefits before university administration, Arizona Board of Regents, Arizona legislators, and the Governor.
- Monitor benefits and retirement issues and their impact on classified staff.
- Closely monitor university reorganization plans and the University Strategic Plan and their impact on classified staff.
- Promote the participation of classified staff in university decision-making by nominating staff members to serve on university committees and task forces.
- Evaluate and recommend modifications to existing and proposed university policies and procedures affecting classified staff.
- Ensure CSAC’s continued positive effectiveness.

CSAC IS WORKING HARD FOR THE FLAGSTAFF COMMUNITY

Fall Fundraiser for United Way to Benefit Those Affected by the 2010 Schultz Fire
October, 2010

CSAC has raised $530 for community members affected by the Schultz Fire! A drawing was held through a fundraiser with United Way and winners received some great prizes like: four reserved seats at an upcoming NAU Football game, a three series subscription to the Flagstaff Symphony, two season passes to the NAU Theatre Department 2010-2011 performances, and day passes to the Arboretum. All proceeds will go directly to the United Way to benefit the Schultz Fire community.

If you would like to volunteer to help serve the Schultz Fire-affected community, contact Jessica.Bracy@nau.edu.

Spring Fundraiser for Santa’s Sleigh -- Split the Pot
January through March

Split the Pot fundraiser to benefit NAU’s Santa Sleigh foundation which provides support to NAU employees in need not only during the holidays, but throughout the year. Winner of the Split the Pot will be announced at the Employee Appreciation Mixer on March 24th.

OPEN ENROLLMENT FOR NAU BENEFITS

Benefits Open Enrollment is being held November 1 – November 19, 2010. Benefits Open Enrollment is your annual opportunity to make changes to your current benefit choices – medical, dental, vision, short term disability, or life insurance. If you don’t want to make any changes, you don’t need to take any action – your current benefits will continue. If you would like to make a change, you must do so by 11:00 p.m., Friday, November 19, 2010.

The Flexible Spending Open Enrollment will now coincide with the benefits open enrollment. If you want to sign up for either health or dependent care flexible spending accounts, you must do so by 11:00 p.m., Friday, November 19, 2010.

Any changes made to your benefits will be effective January 1, 2011. Before you determine whether or not to change your benefits, you should review the plan and cost changes on the Human Resources website (http://hr.nau.edu) so that you can make an informed decision.
CSAC FALL 2010 MEETING UPDATES

The Classified Staff Advisory Council has been a huge success since its inception in 1991. It has been the initiator of several significant events such as the Employee Peer Recognition Award and the Annual Employee Appreciation Mixer. CSAC also launched the 16-hour Professional Development Training for classified staff and the winter holiday campus closure.

CSAC is actively involved in community efforts both on and off campus. We award book scholarships for Classified Staff members attending the university. We are assisting those affected by the Shultz Fire/Flood area financially with the United Way fundraiser and physically with CSAC members going out to the area and assisting with clean up. The Council also conducts an annual “Warmth to the Community” winter clothing drive for various charities in Flagstaff.

Council meetings provide a great opportunity to get first hand information on what is going on at NAU and in Flagstaff. In September we had presentations from Jane Kuhn, Interim Chief Facilities Officer; Lindsay Wagner, Facilities Manager; and Anges Drogi, Construction Manager about the construction currently in process as well as the master plan for construction at NAU. The Vice President of Finance and Administration, Jennus Burton spoke along with Cindy Chilcoat, the Associate Director of Human Resources about the upcoming date changes with open enrollment, revisions in chiropractic care and the minimal increase to employees for the Blue Cross Blue Shield health plan. In our October meeting we had Stephanie Boardman, the executive director of the Sunshine Rescue Mission and Hope Cottage speak and share about the organizations and how our winter clothing drive will benefit those organizations. Finally, in November, our special guest was Stephen Hirst who presented “Fire and Flood: Lessons of the Schultz Fire”.

Meetings are held monthly and open to all classified staff members. They are held the second Wednesday of each month at the College of Education (Bldg 27) in room 212 from 10a.m. – 12 noon. Make plans to attend!

YOUR GUIDE TO CSAC HAPPENINGS IN 10-11

**October 27, 2010**  
Drawing for the United Way Fundraiser.

**October 11 through November 17**  
Providing Warmth to the Community Winter Clothing Drive

**January through mid-March**  
Split the Pot fundraiser to benefit NAU’s Santa Sleigh foundation account

**March 24th**  
Employee Appreciation Mixer – duBois Center (Food, fun and games!)  
Announcement of the Split the Pot winner

**April-May 2011**  
Classified Staff Book Scholarship applications will be available.

CSAC is busy in 2010-2011 and wants you to be part of the fun. Please join us in raising funds for our Flagstaff community or enjoy the annual employee appreciation mixer co-sponsored by CSAC and the Office of the President.

And after the busy school year is complete, look for great professional development opportunities from Human Resources like the annual Employee Development Day!

---

**2010 Employee Appreciation Mixer: Passport to Diversity in DuBois Ballroom**
WANT TO KNOW MORE WAYS TO BE INVOLVED IN CSAC?

CSAC has many opportunities available to staff who are interested in being involved on campus. Whether you are interested in getting involved with campus events or want to be a part of the campus decision-making process, CSAC has something to offer.

Volunteer at the Annual Employee Mixer in March or attend meetings each month to learn about developments at NAU.

Want to know what’s going on with CSAC but can’t leave the office to attend the meetings?

No problem - simply watch the meetings via Elluminate from your desk.

Instructions for joining by Elluminate are emailed before each meeting to all Classified Staff.

Have questions or comments? Send us an email at: csac.4u@nau.edu