



# NORTHERN ARIZONA UNIVERSITY

## UCC/UGC/YCC

### Proposal for Course Change

**FAST TRACK** (Select if this will be a fast track item. Refer to UCC or UGC Fast Track Policy for eligibility)

1. Effective **BEGINNING** of what term and year?: Fall 2013

See effective dates calendar.

2. College: Extended Campuses

3. Academic Unit: Business and Administration

4. Current course subject and number: BBA 387

5. Current title, description and units. Cut and paste, in its entirety, from the current on-line academic catalog\*.

[www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm](http://www4.nau.edu/aio/AcademicCatalog/academiccatalogs.htm)

**BBA 387 INTERMEDIATE SPANISH FOR BUSINESS (3)**

Designed to consolidate and increase basic language skills, terminology, forms and procedures used in Spanish in business, commerce, economics, and business organizations. Letter grade only. Prerequisite: [SPA 101 and SPA 102 (CLEP examinations may be used)] or BBA 307.

**Bold the proposed changes in this column to differentiate from what is not changing, and ~~Bold with strikethrough~~ what is being deleted.**

**BBA 387 ~~INTERMEDIATE~~ SPANISH FOR BUSINESS III (3)**

Designed to consolidate and increase basic language skills, terminology, forms and procedures used in Spanish in business, commerce, economics, and business organizations. Letter grade only. Prerequisite: [SPA 101 and SPA 102 (CLEP examinations may be used)] or ~~BBA-307~~**BBA 309.**

\*If there has been a previously approved UCC/UGC/YCC change since the last catalog year, please copy the approved text from the proposal form into this field.

6. Is this course in any plan (major, minor or certificate) or sub plan (emphasis or concentration)?  
Yes  No

If yes, describe the impact and attach written responses from the affected academic units prior to college curricular submission.

7. Is there a related plan or sub plan change proposal being submitted? Yes  No   
If no, explain.

8. Does this course include combined lecture and lab components? Yes  No   
 If yes, note the units specific to each component in the course description above.

9. Is there a course fee? Yes  No

10. Justification for course change.

**IN THE FOLLOWING SECTION, COMPLETE ONLY WHAT IS CHANGING**

**If the changes included in this proposal are significant, attach copies of original and proposed syllabi**

<b>CURRENT</b>	<b>PROPOSED</b>
Current course subject and number	Proposed course subject and number
Current number of units	Proposed number of units
Current short course title	Proposed short course title (max 30 characters)
Current long course title	Proposed long course title (max 100 characters)
Current grading option letter grade <input type="checkbox"/> pass/fail <input type="checkbox"/> or both <input type="checkbox"/>	Proposed grading option letter grade <input type="checkbox"/> pass/fail <input type="checkbox"/> or both <input type="checkbox"/>
Current repeat for additional units	Proposed repeat for additional units
Current max number of units	Proposed max number of units
Current prerequisite BBA 307	Proposed prerequisite <b>BBA 309</b>
Current co-requisite	Proposed co-requisite
Current co-convene with	Proposed co-convene with
Current cross list with	Proposed cross list with

Answer 11-15 for UCC/YCC only:

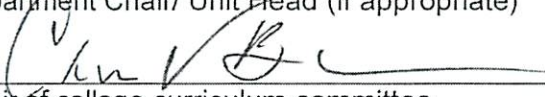
11. Is this course an approved Liberal Studies or Diversity course? Yes  No   
If yes, select all that apply. Liberal Studies  Diversity  Both
12. Do you want to remove the Liberal Studies or Diversity designation? Yes  No   
If yes, select all that apply. Liberal Studies  Diversity  Both
13. Is this course listed in the Course Equivalency Guide? Yes  No
14. Is the course a Common Course as defined by your Articulation Task Force? Yes  No
15. Is this course a Shared Unique Numbering (SUN) course? Yes  No

Reviewed by Curriculum Process Associate \_\_\_\_\_ Date \_\_\_\_\_

Approvals:

 \_\_\_\_\_ Date 9/18/12

Department Chair/ Unit Head (if appropriate) \_\_\_\_\_ Date


 \_\_\_\_\_ Date 9/18/12

Chair of college curriculum committee \_\_\_\_\_ Date

 \_\_\_\_\_ Date 9/19/12

Dean of college \_\_\_\_\_ Date

For Committee use only:

 Charles V. Bask \_\_\_\_\_ Date 10.11.12  
UCC/UGC/YCC Approval Eccc

Approved as submitted: Yes  No  Approved as modified: Yes  No