**Sponsor and Exhibitor Registration Form**

The 2017 National Tribal Forum on Air Quality (NTF) will be held May 1-4, 2017at the Casino del Sol Resort in Tucson, Arizona.This conference is co-sponsored by the Institute for Tribal Environmental Professionals (ITEP) and the National Tribal Air Association (NTAA) in partnership with the U.S. Environmental Protection Agency (EPA). The purpose of the NTF is to provide environmental professionals from tribes, EPA, and other organizations an opportunity to meet and discuss current policies, regulatory initiatives, funding, and technical topics in air quality. **ITEP and NTAA expect over 200 attendees at the NTF and are seeking sponsors and exhibitors to help make this conference a success**!

**Exhibitor Space:**

* A limited number of exhibitor spaces are available. Each exhibit space will have one skirted 6-ft table and two chairs provided; additional tables, power, or audio/visual needs are available upon request at an additional charge.
* Exhibitors who submit payment by **March 31, 2017** will receive a complimentary 2x3.5-inch black/white horizontal ad in the conference booklet.
* Exhibitor space will be assigned in the order that full payment for space is received. Credit cards or checks are accepted.
* Exhibitor spaces will be assigned in the pre-function (foyer) area adjacent to the meeting rooms for the conference.
* Exhibitor area will be accessible to attendees Monday (5/1)-Thursday (5/4) from 7:30 am-5:30 pm; exhibitors may setup and teardown displays at any time.
* Exhibitors are responsible for shipping, installation and removal of exhibits. Items should not be shipped to the hotel to arrive more than two (2) days in advance.
* Exhibitors are responsible for compliance with all hotel policies and restrictions.
* ITEP, NTAA and the Casino del Sol Resort are exempt from all liability related to loss/damage of exhibits or exhibitors; security will not be provided in the exhibitor area.

**Advertising Options:**

Each attendee at the NTF will receive a professionally-produced conference booklet detailing sessions and speakers. A limited number of advertising spaces are available as well.

* Black and white ads will appear in the body of the conference booklet; color ads (limited quantity) will appear on the inside back cover.
* Advertising graphic should besubmitted in a .tiff, .jpg, or .gif format,print scaleable to the desired size (recommend 600 dpi minimum resolution).
* Prices are for one (1) iteration of the ad.
* Requests for advertising space must be received **no later than March 31, 2015.**

***For more information about the NTF, please visit:*** [***www.nau.edu/ntfaq***](http://www.nau.edu/ntfaq) ***Submission of this form is a request only. If the request is accepted, confirmation will be sent via email within one business week. Submissions and inquiries should be made to Lydia Scheer, ITEP, at*** ***Lydia.Scheer@nau.edu*** ***or 928.523.6887.***

**Company/Organization/Agency:**

**Primary Contact Name:**

**Email:**       **Phone Number:**

**Name(s) of Attendee(s):**

**Description of exhibit space: (Please limit to 200 words)**

All Exhibitors are invited to participate in the ***“EcoCafe Exhibit & Networking Session”*** at no extra cost. The *EcoCafe* is scheduled for Wednesday, May 3, from 10:30am - 12:30pm during the Forum, and includes a working lunch. Additional networking with attendees may occur during scheduled breaks/lunches. **Will you be participating in the EcoCafe Session?** **[ ]  Yes** **[ ]  No**

***NOTE:*** *Sponsors and exhibitors are welcome to attend any scheduled sessions during the conference, however their representatives are restricted from using conference sessions to promote goods and services, or disparage others’ products.*

**Please indicate your options for space, advertising, special requests, and/or equipment below.****Please contact Lydia Scheer at ITEP regarding payment arrangements.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Cost** | **Qty**  | **Subtotal** |
| Platinum Level Sponsorship | $2000.00 |       |       |
| Gold Level Sponsorship | $1000.00 |       |       |
| Silver Level Sponsorship | $500.00 |       |       |
| Exhibitor Space Only | $350.00 |       |       |
| Tribal Craft Vendor Space (fee waived with donation of 2 or more items for raffle) | $50.00 |       |       |
| Non-profit Exhibitor Space  | $50.00 |       |       |
| Additional 6-foot table (per day) | $25.00 |       |       |
| Power hookup (per day) | $25.00 |       |       |
| Lunch during EcoCafe  | N/C |       |       |
| Advertisements: |  |  |  |
| * 2 x 3.5 (B/W), *horiz. only*
 | $50.00 |       |       |
| * 3 x 5 (B/W), *vert. only*
 | $75.00 |       |       |
| * 3 x 5 (color), *vert. only*
 | $150.00 |       |       |
| * Half-page, 4 x 7 (B/W), *horiz. only*
 | $100.00 |       |       |
| * Half-page, 4 x 7 (color), *horiz. only*
 | $200.00 |       |       |
|  | **GRAND TOTAL:** |       |