**Institute for Tribal Environmental Professionals**

**National Tribal Forum on Air Quality**

**Registration Fee Refund Policy**

Refunds for conference registration fee(s) will be allowed according to the following policy:

1. **Registration fees paid by credit card:**
	1. Refund requests must be submitted **no more than 60 days** following the initial fee payment transaction date. Refunds are processed directly to the credit card used in the initial payment transaction.
	2. Refund requests received more than 60 days following the initial registration fee payment transaction date will be **paid by check** through reimbursement request from Northern Arizona University.
2. **Registration fees paid by check, cash or money orders:**
	1. Refund requests will be **paid by check** through reimbursement request from Northern Arizona University. Requests must be received within 90 days of initial payment.

**Contact** **Lydia.Scheer@nau.edu** **or 928-523-6887 for more information.**