



Development and Implementation of Tribal Solid Waste Codes and Ordinances Training

APPLICATION DEADLINE: Wednesday, April 23, 2025

Participants are expected to attend ALL THREE portions of the course:

Online Training Week: September 8-11, 2025

Online Half-Day Training: October 1, 2025

We highly encourage you to arrange for an Enforcement Representative from your Tribe or organization to attend this two-hour session with you.

In-Person Workshop: November 18-20, 2025

Phoenix, AZ

The Institute for Tribal Environmental Professionals (ITEP), the Indian Health Service (IHS), and the United States Environmental Protection Agency (USEPA) are pleased to offer the “Development and Implementation of Tribal Solid Waste Codes and Ordinances” training course. Applicants to this course should work for a federally recognized tribe that has completed an Integrated Solid Waste Management Plan (ISWMP) but lacks operable solid waste codes/ordinances.

The goal of this course is for participants to write a new or update an outdated solid waste code. The code can focus on any solid waste issue (illegal dumping, plastic bag bans, etc.).

The course includes online training, self-paced online assignments, and an in-person workshop to focus on the writing and implementation of effective tribal solid waste codes.

The training has been developed for tribal environmental professionals without legal experience, yet all levels of experience are welcome. We strongly encourage multiple staff from one tribe to apply (can be from multiple departments, small groups, and/or council members) since we have seen this increases the success of writing and passing a code.

This tuition-free course requires the participant/tribe/organization to pay for their travel, lodging, and per diem during the in-person portion of the course. Each tribe that completes the training will receive legal and technical staff support via phone, email, and/or web-based meeting communication and shall include one-on-one assistance in developing their codes and ordinances. Complete attendance is required to receive legal and technical staff support and a certificate.

COURSE HIGHLIGHTS

- Importance of Developing Community-Specific Codes & Navigating the Jurisdictional Labyrinth
- Drafting Codes – Conducting Research and Deciphering Code Language & Identifying Solid Waste Issues
- Outreach Methods & Strategies for Cultivating Public, Legal, and Governmental Support
- Enforcement Issues, Enforcement Options, Enforcement Alternatives
- Conducting/Managing Legal Review/Administrative Processes

ELIGIBILITY

This tuition-free course is specifically designed for tribes who intend to create solid waste codes, or to improve existing solid waste codes, and are able to enforce the completed codes. Course participants must be employees of federally recognized tribes that currently have completed Integrated Solid Waste Management Plans (ISWMP) but lack operable solid waste codes/ordinances.

APPLICATION PROCESS

Participants applying for the “Development and Implementation of Tribal Solid Waste Codes and Ordinance” training are required to complete ITEP’s online application available at: <https://bit.ly/2025IHSCodesApp> *(If you get a pop-up login screen, click **Cancel TWO times to proceed to the application. No login is required.**)*

This training will be limited to twenty-five participants and is competitive. Completing an application does not guarantee acceptance. A notice of confirmation and fact sheet with additional course details will be sent to those who are selected to attend the course.

PARTICIPANT REQUIREMENTS

Attendees accepted to the “Development and Implementation of Tribal Solid Waste Codes and Ordinance” training are required to:

- Complete a pre-course assignment, pre-test, and self-assessment (requires approximately 2-4 hours) by Wed, May 21, 2025.
- Attend the online portions of the course Mon-Thurs, Sept 8-11, 2025 and Wed, Oct 1, 2025.
- Complete online course work (requires an additional 20-30 hour commitment from Sept 12, 2025 through Nov 5, 2025), including assignments, discussions forums with other course participants, and drafting a SW code that you will submit on Oct 27.
- Attend the 2½-day in-person follow-up Solid Waste Codes and Ordinances Workshop in Phoenix, AZ on Nov 18-20, 2025 to help complete the development of a successful code.
- Commit to the development/revision and implementation of a solid waste management code or ordinance within 12 to 18 months of completing this training.

TRAINING DATES, TIMES, AND LOCATIONS

The 20 hours of virtual training via Zoom (with cameras turned on) is scheduled for the following dates and times:

- September 8, 9, 10, 11, 2025: (9am-2pm PST; 10am-3pm MST; 11am-4pm CST; 12pm-5pm EST)
- October 1, 2025: (10am-12pm PST; 11am-1pm MST; 12pm-2pm CST; 1pm-3pm EST)

The in-person workshop will be held in Phoenix, AZ:

- November 18, 19, 20, 2025: (8:00am-5:00pm on Tuesday and Wednesday, and 8:00am –12:00pm on Thursday)

TRAVEL AND LODGING

Participants selected to attend the course will be responsible to arrange and cover the cost of their travel, lodging, and per diem expenses for the in-person workshop.

Participants should arrange their travel to arrive before 7:30am on Tuesday, Nov 18 and depart after 2:00pm on Thursday, Nov 20.

CANCELLATIONS

Please notify ITEP as soon as possible if you need to cancel. No-shows impact opportunities for other tribes to attend and will jeopardize your eligibility for future trainings.

Call or email Amanda Kapp at Amanda.Kapp@nau.edu or 928-523-4853 with questions.